



**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

Job Title: Maintenance Support Staff

Department: Overnight & Day Camp

Supervisor: Facilities Director

Camp Sloane YMCA is a 90+ year-old independent, non-profit charitable overnight and day camp. Camp Sloane YMCA is a member organization of the YMCA of the USA, licensed as a Youth Camp by the State of Connecticut and accredited by the American Camp Association. Our mission is to put Judeo-Christian principles into practices through programs that build healthy spirit, mind and body for all. Our campers come from the New York City metropolitan area and beyond, and represent a large diversity in socio-economic, religious, racial and ethnic background. Our staff members pride themselves on being positive role models whom our campers will remember for the rest of their lives.

Job Description:

- To maintain the grounds and facilities of Camp Sloane to the highest standards
- Maintain a hygienic and clean environment by carrying out daily cleaning tasks, including cleaning bathrooms/toilets
- To learn and use skills that promote growth of Camp Sloane. This may include building new equipment or areas or renovating old areas of camp.
- To ensure those groups and individuals that utilize our facilities are allowed do so in a safe, physically clean and esthetically pleasing environment.

Requirements:

- Minimum 18 years of age
- Maintenance/custodial experience helpful.
- Must be able to follow written and verbal instructions.
- Must be cooperative and compatible in dealing with people.
- Must be willing to set a good example for other camp staff.
- Physical endurance to do manual labor i.e. heavy lifting up to 50 lbs., bending, stooping, kneeling & walking.
- Mental ability to handle tasks and workloads during stressful periods and critical time frames.
- Must be able to work alone and unsupervised at times.
- Must possess a willingness to demonstrate initiative.
- Must be responsible, trustworthy and reliable.
- Must be able to perform all work in a manner which reflects the YMCA character attributes of

“caring, honesty, responsibility and respect.”

- Willing to live in a rustic camp setting, including shared dorm-style accommodations.

Preferred:

- Prior experience with grounds tools, such as lawn mowers, weed-whackers, small power tools and hand tools
- Driver's License preferred, but not essential

Leadership Competencies:

Mission Advancement: Accepts and demonstrates YMCA core values. Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Demonstrates a desire to serve others and fulfill community needs.

Collaboration: Seeks first to understand the other person's point of view, and remains calm in challenging situations. Builds rapport and relates well to others. Takes initiative to assist in developing others.

Operational Effectiveness: Strives to meet or exceed goals and deliver a high-value experience for members. Embraces new approaches and discovers ideas to create a better member experience. Makes sound judgments, and transfers learning from one situation to another.

Personal Growth: Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Demonstrates an openness to change, and seeks opportunities in the change process.

Essential Job Functions

- Work as part of a dynamic supportive staff team and integrate fully in the Camp Program
- Clean Bathrooms, including sinks, shower stalls and toilets
- Pool Maintenance – experience not required, but should be comfortable around water
- Maintain grounds, weed-whacking, lawn mowing, brush removal using small hand tools
- Creatively contribute to special projects and designs
- General facility repairs
- Collect and dispose of garbage/refuse.
- Maintain cleanliness of specific assigned areas throughout camping season.
- Keep informed of & practice good housekeeping duties procedures.
- Other duties assigned
- **Maintain the Safety of all Participants**
 - Prioritize child safety as it pertains to Child Sexual Abuse. Maintain a rule-of-three supervision at all times. Report any suspicions of any employee that you suspect of sexually abusing a child to your supervisor immediately.

- **Maintain a vigilance for Peer-to-Peer Child Sexual Abuse. Immediately stop any untoward behavior and report to your supervisor immediately.**

Be prepared to accept additional responsibilities as deemed necessary by the Camp Directors and/or the Executive Director.

Camp Sloane YMCA reserves the right to change this job description as conditions change.

By signing your staff agreement, you acknowledge that you have read this job description thoroughly, and that you are both able and willing to fulfill the requirements of the position enumerated above.