# Camp Sloane YMCA Counselor Job Description

#### **Qualifications:**

- At least 18 years of age, high school graduate or GED
- Completed at least first year as a degree-seeking student at an accredited, post-secondary institution of higher learning, or provide a current, written deferment from such an institution along with a written, substantive plan activity plan for your gap year.
- · Current students must be in good academic and disciplinary standing
- · Significant child care or camp experience or training
- Ability to teach and supervise campers
- Ability to function as an effective team member in a Program Area
- Positive references and background check

## Responsible to:

• The Counselor is employed by the Camp Director, and performance is monitored by the Program Director. Counselors are supervised directly by the Supervisory Staff, which includes Section and Activity Area Heads.

## **Description of duties:**

- Function at all times as a Role Model for campers and other staff members
- Attend and participate in the staff training prior to the first camp session.
- Responsible for leading campers in forming successful friendships and positive relationships with the camper's peers.
- Responsible for leading campers in trying new activities.
- Concerned with the total camp experience of each of his or her campers: camper's health, cleanliness, dressing properly for the weather, eating, washing, brushing teeth and rest and sleep.
- Live with and responsible for the supervision of tent group consisting of 6 or 7 campers. Ensure that camper's behavior is consistent with camp policy.
- Be on time for all duties, activities and meals.
- Adhere to all standards of conduct, behavior and dress as outlined within the Seasonal Staff Policy
- Direct campers during daily tent and Section clean up.
- Organize and lead activities within a program area under the direction of the Supervisory Staff.
- Participate in daily, rotating supervision of the living section (known as "section duty") during free times and in the evening.
- Plan and implement living section activities under the direction of the Supervisory Staff. This includes evening programs, tent Afternoons, cookouts, overnight hikes, campfire programs and other activities.
- Lead a daily, evening tent chat prior to lights out (known as "vespers"). This is a program element that includes active reflection on the day, and can include reading, writing, or a problem solving question.
- Complete a letter home to each camper's parents by the end of the camper's first complete day at camp.
- Participate in camper evaluations as needed under the guidance of the Supervisory Staff.
- Complete other duties as assigned by the Camp Director or his/her designee.

### **Essential Functions**

- Live in a tent with as many as 7 children for as long as 8 weeks in a closed-campus environment for six days each week.
- Lead and supervise activities for as many as 15 campers
- · Lift as much as 25 lbs.
- · Arrive on time for all scheduled activities and duties
- Complete all duties as assigned.

#### Time off

All staff will receive time off in camp, away from campers. All staff will also be scheduled for one, 24-hour period off
each week. Time off will be scheduled by the Camp Director or his/her designee. Additional time off may be granted
by the Camp Director or his/her designee.

## Compensation:

• The counselor will be paid at a contract rate DOE. Room and board will be provided for the entire stay of employment.

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